

ARMY National Guard FTNGD-OS VACANCY ANNOUNCEMENT

**DEPARTMENT OF THE ARMY AND AIR FORCE
JOINT FORCE HEADQUARTERS - ARIZONA
5636 E. McDowell Road
Phoenix, Arizona 85008-3495**

ANNOUNCEMENT NUMBER: 18-049

DATE: 19 Sep 18

CLOSING DATE: 03 Oct18

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
Garrison Manager, PARA 0000 LINE 00, O2, 00F

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED()

LOCATION OF POSITION:

WAATS 22440 E Pinal Airpark Road, SBAHP Building L4500, Marana, AZ 85653

WHO MAY APPLY:

Must be a current member of the AZ National Guard within the grade(s) of O2, O1, E9, E8, E7.

AREA OF CONSIDERATION: This position is open to the grades of: O2,O1,E9,E8,E7. Individual selected will receive an FTNGD-OS Tour with the Arizona Army and/or Air National Guard. In order to be considered for this position's applicants must meet minimum qualifications as outlined on this announcement.

INSTRUCTIONS FOR APPLYING: The documents listed **WILL** be submitted "AS A MINIMUM". If any of the required documents are not reasonably available to you, a **brief letter** will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.** Applicants will submit their application via FTSMCS at <https://ftsmcs.ngb.army.mil/protected/jobs/> or submit to SGT Rebekah Ericksen in the HRO office.

1. DA Form 1058-R ADOS application-must have a current signature from commander for each position applying for; also please LIST ANNOUCEMENT NUMBER you are applying for in on this document or attach the announcement - this is a must
 2. DA Form 705 (APFT), within the last 12 months (ensure that height and weight are annotated). Profiles must be attached if applicable.
 3. Body Fat Worksheet (DA Form 5500-R) if applicable
 4. last 3 NCOER's is applicable
 5. last 3 OERs (if applicable)
 6. NGB Form 23, NGB Form 22b (RPAS Statement), retirement record (National Guard Only).
 7. Individual Medical Readiness Record (MEDPROS).
 8. Copy of ERB
 9. Copy of ORB
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POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 00F

MINIMUM APPOINTMENT REQUIREMENTS:

1. Tour start and end dates – October 2018 through 30 June 2019
 2. Must be in compliance with FRAGO I, HQDA EXORD 161-13 Sexual Harassment/Assault Response and Prevention Program Army Stand-Down
 3. Must meet the Army body fat standards IAW AR 600-9
 4. Must not be under a suspension of favorable action (FLAG) for weight, APFT, security violations or pending any adverse actions
 5. Must not be within six (6) months of mandatory removal or Expiration Term of Service (ETS).
 6. Permanent Change of Station (PCS) expenses are not authorized for this position.
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BRIEF JOB DESCRIPTION:

Serves as the military liaison to the Silverbell Army Heliport Garrison Commander, and the Facility Maintenance Office (FMO). Organize and Coordinates facility work orders according to the garrison commander's priorities. Manages day to day tracking of facility work orders (through pride web) and coordinates with FMO to ensure recourses are used accordingly. Monitor work order completion dates and annotate any trends. Conduct meetings with building managers to ensure deficiencies are being input and actioned. Provide the garrison commander with updates on current timelines, and major problem areas. Maintain garrison command FMO tracking sheets. Work with leadership to develop, review, and maintain the garrison SOP.

SELECTING SUPERVISOR:

MAJ Douglas, Justin

CONTACT INFO:

SGT Rebekah Ericksen
(DSN)
(Com) 602-629-4819
(Email) rebekah.f.ericksen.mil@mail.mil

EQUAL OPPORTUNITY:

The Arizona National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise

managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.